

MINUTES OF THE HUI 'O MILILANI UKA
Mililani Uka PCNC Office
December 1, 2010

Board Members Present

Bess Morimoto – Vice President and acting President, Carylynd Cintron Ala – Treasurer, Sabine Thomas – Corresponding Secretary, Michelle Fehr –Recording Secretary, Denise Low – Gr. 4/5 rep., Sheryl Baker –SpEd rep., Geri Nakasone– IRA/TC, Arleen Tanaka, substitute for Coreen Shiosaki – Gr. 2/3 rep.

Board Members Absent

Coreen Shiosaki – Gr. 2/3 rep., Mari Neely - Gr. K/1 rep.

Guests

Heather Wilhelm – Principal, Kawai Tao – Vice Principal, Norma Tansey – PCNC,
Tim Thomas – Parent, Dania Wong - Parent

- I. **CALL TO ORDER** Bess Morimoto called the meeting to order at 5:09pm.
- II. **INTRODUCTIONS** all present were introduced to Arleen Tanaka and Dania Wong.
- III. **REVIEW MINUTES FROM November 4, 2010** were distributed prior to the meeting. Denise Low moved to approve the minutes, motion seconded, motion carried out by board with spelling correction.
- IV. **REVIEW & APPROVE TREASURER'S REPORT** Carylynd Cintron Ala presented the report that was given out along with the minutes. The current balance in the Hui is \$36,934.38. Great American Opportunities invoice was paid. Ceramic tiles for 3rd grade have been purchased. The Hui 'O Mililani Uka received the request for funds by Administration for the part time Music Teacher. Michelle Fehr moved to approve report, seconded and carried out by board.
- V. **OLD BUSINESS**
 - A. **Great American Opportunities** – Final invoice was paid and we received a check for the “Reach Out” booklets. Final outstanding issue is awaiting a response from Great American Opportunities regarding the sign on bonus of one PE ball per \$1000.00 sold.
 - B. **Art Program** – Is in the last week for the 1st and 2nd grades. Hui had to postpone this on November 29th, due to an error in firing the kiln. There were pieces at different stages that needed to be fired at different temperatures. Positive feedback was received from the teachers and students. Clay will be issued to Pre K in January. Kindergarten will start in late January and be finished before the spring break. 4th grade clay has been purchased; boxes for their projects still need to be bought. 3rd grade tiles in a hexagon shape have been purchased.
 - C. **Fall Fest** – Earning and Cost Summary was given prior to meeting. An adjustment was made to the **Kindergarten** parent donations amount bringing the net profit for the grade level to \$854.30. **1st Grade** net profit was \$448.55. **2nd Grade** profit was \$627.04. **Third Grade** net profit is tentatively \$532.99; a possible return of some products may alter the final total. **4th Grade** net profit was \$477.39. **5th Grade** net profit was \$504.01. A parent survey was sent out after the event; report was provided prior to the meeting. There was an

18% response rate by parents. Ratings were based on 1 – poor and 5 – excellent. **Country Store** rating average was a 2.99. Many comments suggested selling more products and better variety. **Food** rating average was 3.26. Many comments showed a disappointment in the food choices and a lack of variety. There were some negative remarks from returning visitors expecting previous popular items such as the Fried Noodles, Andagi and Teri burgers. Games rating average was 4.06. Comments were very positive; Kids enjoyed the bouncer, the games were cheap; a suggestion to have games for older kids and more of them. **Facilities/Set up** rating average was 4.06. Needing more lighting was a common comment; however it was noted after the fact that the lights were not correctly elevated to a higher height. **Overall Satisfaction** rating average was 3.78. Total funds raised from Fall Fest 2010 were \$5338.03 which is approximately half of the profit from the last Fall Fest held in 2008. At this time, Fall Fest will continue and be scheduled for the 2011-2012 school year.

- D. Music Teacher/Choir Director** – Jennifer Burnham has been hired and will be starting the music program in January 2011. She has a vocal music degree and has previously worked with a chorus. She will be holding chorus twice a week for grades 3 – 5. Her position also includes student support duties, such as tutoring, which was not funded by the Hui ‘O Mililani Uka.
- E. December 3 Craft Night** – There are 53 families (total 166 people) signed up for this event. Pizza was offered for purchase from Papa John’s and the Hui ‘O Mililani Uka will be providing salad and water. The Hui ‘O Mililani Uka has gotten approval from Administration to use Survey Monkey, an online survey tool, for this event and future events.

VI. NEW BUSINESS

- A. Yearbook** – Dania Wong reported. This year’s yearbook theme will focus on Wellness. On December 10th, the yearbook committee will be meeting with Gerard from House of Photography, to learn the newest program, discuss pricing, binding and due dates. Buddy pictures will be taken January 18 – 28th. There will be 2 – 3 cameras and they will need 5 – 6 volunteers. No monies will be collected prior to the photos taken except for Kindergarten. Yearbook proof is due back prior in April. May Day will be held on May 13th and in order to have those pictures in the yearbook, all finalizing of those pages will need to be done that day. The students that are on the “No Photo” list will be wearing a flower or other pin on their shirts for easy identification and will be cropped out of pictures.
- B. Shamrock** – Bess Morimoto reported the fundraiser is set for January 13th – February 3rd. Upon verification with McGivern Mass Marketing, the name “Shamrock” is irrelevant and a motion to change this fundraiser to the “Spring Fundraiser” was approved by a show of hands. Product pick-up will be on February 23rd.

- VII. SCC REPORT** given by Sabine Thomas. The community member position is still open. If this position cannot be filled, one position from school staff side will be cut to balance the voting.

VIII. GRADE LEVEL REPORTS

- A. K/1** – No report
- B. 2/3**

Grade 2 – Funds were released for the Artist in the School grant from the state. Mrs. Palompo’s 3rd grade class will be joining the 2nd grade in the sessions of “Storytelling

through Music and Dance of West Africa” because there was room for one more class. All of third grade could not be accommodated because the grant required a minimum of 8 sessions for the same group and the maximum amount of the grant was \$6000.00. This begins on January 25th with an orientation assembly. We will have nine sessions after that from February 1 to April 19th. There will be 3 professional development sessions afterschool for teachers involved. Artist, teachers and students will be involved in the Parent/Child Workshop on April 1st from 8:30 – 11:00 am.

Grade 3 – Art program will begin on January 10 and follow up on the 24th and 31st. Parent connection has been postponed. HSA testing is in process.

C. 4/5

Grade 4 – Parent night participation was 50%. A brief overview of reading comprehension and math strategies for practicing math facts were shared. Families investigated “ooblek,” made ice cream in a bag and investigated chemical reactions - anti-acid tablet and water in a film canister. The Fall Fest games performed well: Beanbag Horseshoe, Help Mr. Squirrel find the Golden Acorn and 2 minute-to-win-it games – Wiggle Worm and Apple stack. There were leftover corn dogs and Capri Sun. HSA for the 1st window has been completed except for D8. 2nd field trip to Polynesian Cultural Center is on December 3rd with a late return at 4:30pm. Bus cost was paid for by Hawaiian Funds.

Grade 5 – Thanked Hope Central Church and MHS Interact students for their assistance.

D. Sped – will be joining Kindergarten on their field trip to the Children’s Discovery Center and Honolulu Hale on December 10th. Camp Erdman excursion was held on November 17-19th. The Science Fair is December 2nd. Eight projects were turned in today at Wahiawa Elementary.

E. IRA – The entire school is now wireless. School broadcasts on Monday, Wednesday and Friday will feature the students in Quest, JPO and Student Council in leading exercises. HSA testing will continue till December 15th. Complex cross country meet was December 1st and Mililani Uka Elementary students placed 4th overall. Tier 2 math support to begin on December 6th. Thanked the Hui ‘O Mililani Uka for assistance with the bouncer donated by Inflatables, Inc and the Remigio Family at the Fall Fest.

IX. STUDENT COUNCIL REPORT was given by Norma Tansey. There was no HI 5 collection in November. The next collection will be on Friday, December 3rd. The students were pleased to raise \$108.00 at the Duck Pond game at Fall Fest. It had been decided by the students, prior to Fall Fest that all monies raised from the game would go to the Leukemia/Lymphoma Society as a donation from the Mililani Uka Elementary Student Council. Students are working on the December 15th assembly.

X. PCNC REPORT was given by Norma Tansey. Volunteer training was held last week and another 12 volunteers were trained. There were 50 volunteers at the Get Moving/Get Fit activity. Fourteen parents/guardians participated in the KidBiz session. May Day committee met, Ms. Fukada is heading the committee and is looking for suggestions for this year’s theme. Army Major General Terry stopped by on November 29th to visit the school. He interacted with the kids in all the classrooms he visited and saw a Promethium Board in use in Mrs. Shiosaki’s class. Norma provided light snacks and a power point presentation showing the Major General all the activities the Army is involved with at Mililani Uka Elementary

XI. ADMINISTRATION

A. Pat Park, CAS, from the DOE came to do a walk through on November 29th while the Major General was visiting. JPOs did a drill for the Major General. He asked the kids about Citizenship and what that means to them. He also was able to meet some of Mililani Uka

Elementary's TLC students and talk with them about their experiences of moving around the country/world.

- B.** NPDES Storm Water and Pollution Prevention Education – As part of Mililani Uka Elementary's storm water discharge permit, handouts to students and parents will be sent home with information on water pollution prevention in our area. The storm drain system allows rain water to flow directing from our streets to our streams and ocean. Mililani Uka reports annually to the state on how the school complies with managing the pollutants being washed into the ground. The custodians clean the storm drains regularly and weigh the trash being cleaned out.

XII. ANNOUNCEMENTS Upcoming Hui Board Meetings Dates: Thursdays: 1/6, 2/3, 3/3, 4/7, and 5/5 at 5:00 p.m. in the PCNC office. **Parents Welcome.**

XIII. ADJOURNMENT Meeting was adjourned at 6:17pm by Bess Morimoto.

Respectfully Submitted,

Michelle Fehr, Recording Secretary
Hui O' Mililani Uka
SY 2010 -2011