

MINUTES OF THE HUI 'O MILILANI UKA
Mililani Uka PCNC Office
January 6, 2011

Board Members Present

Bess Morimoto – Vice President, Carylynd Cintron Ala – Treasurer, Sabine Thomas– Corresponding Secretary, Michelle Fehr –Recording Secretary, Mari Neely - Gr. K/1 rep., Coreen Shiosaki – Gr. 2/3 rep., Denise Low – Gr. 4/5 rep., Geri Nakasone– IRA/TC

Guests

Heather Wilhelm – Principal, Kawai Tao – Vice Principal, Norma Tansey – PCNC, Tim Thomas – Parent, Jana Fukada – May Day Chair

Board Member Absent

Megan McGeady –SpEd rep.

I) Call to Order

Bess Morimoto called the meeting to order at 5:08pm. Introductions were made by those present.

II) Minutes for December 1, 2010 were distributed prior to the meeting. Denise Low moved to approve the minutes, with corrections, motion seconded, motion carried out by board.

III) Treasurer's Report

Carylynd Cintron Ala presented the report which was given to the board prior to the meeting. The current balance in the Hui account is \$34,788.00. The Hui disbursed \$9,500.00 for the Music program. \$108.00 from Student Council's Fall Fest earnings was disbursed to be donated to the Leukemia Foundation. Additional art supplies were purchased for the remaining Kindergarten and 3rd grade level programs. Appropriated funds for the Art program have a balance of \$2,665.00. Mari Neely moved to approve minutes, motion seconded, motion carried out by board.

IV) Old Business

- A. Great American Opportunities** – The Hui 'O Mililani Uka received payment of \$1000.00 for the "Reach Out" booklets and \$480.00 in internet sales. A notice in the newsletter was suggested to inform parents that internet orders can still be made throughout the year. The bonus of P.E. balls was received and has been given to Lance Fujioka to be distributed to the classrooms as needed.
- B. Art Program** – Grades 1 and 2 are completed. Grade 3 will begin on Monday, using hexagon shaped tiles tracing a Hawaiian print pattern and painting them. Kindergarten starts on January 31st and completed by March 7th. Preschool needs to let the Hui 'O Mililani Uka know the amount of clay they need. Grade 4 has been given the clay and boxes they requested.
- C. Fall Fest** – Heather Wilhelm will be investigating the 3rd grade bill with the Mililani High School Cafeteria. Once it is cleared, a check from the Hui 'O Mililani Uka will be cut to the school with an itemized list for each grade level.
- D. Music Teacher/Choir Director** – Jennifer Burnham started the Chorus program after school on Jan. 5th with approximately 60 students participating. They will be meeting on Mondays and Wednesdays after school preparing for the Character Counts Celebration on February 12th and the Mililani complex concert at Mililani High School on March 1st.
- E. December 3 Craft Night** – Survey via online SurveyMonkey program elicited a 48% response rate. Ratings were based on 1 – poor and 5 – excellent. Pizza/Salad Dinner rating average was 4.06. Craft Activity rating average was 4.52. 82.6% rated this event as "strongly agree" for the question "Was this event effective in creating a fun, family-friendly activity?" Some suggestions were made: Shorten the wait for paint selection, extend the event time, offer door prizes and have more ornaments available to purchase at the event.

- F. **Yearbook** – The yearbook committee and House of Photography (HOP) representatives met on January 5th and various deadlines were finalized. A “perfect bind” seam for the yearbook was selected. Cover design is due on March 23rd - Denise Low will discuss with the 5th grade teachers if the cover art can be designed by a 5th grade student in a contest. Buddy pictures will be held January 18th – 28th. Make-up school photo day with HOP will be on February 2nd. Orders to purchase yearbooks will be taken March 1st - April 1st. A photographer from HOP will be present at May Day on May 13th. The yearbooks will be completed on May 19th or 20th and distribution to students on May 23rd. Group photos of the SCC board and Hui Board will be done at the next scheduled meeting.
- G. **Spring Fundraiser** – Packets (10 tickets each for Cinnamon Bread, Portuguese Sausage, Pizza and Banana Mac Nut Cake) will be sent home on January 13th and are due on February 3rd. Product pick up will be on February 23rd. Kawai Tao suggested filming an infomercial, which can be played in the classrooms, letting the students know about the fundraiser.

V) New Business

- A. **May Day** - Chairwoman Jana Fukada stated the focus group has met, however, no theme for this year’s program has been decided. She asked for theme suggestions prior to the next May Day meeting on January 20th. She requested funds from the board for the amount of \$700.00. If approved, each grade level will receive \$100 for supplies to make costumes and props for the program. May Day 2011 was not in the SY10-11 budget; however, extra funds from the under-budget Art Program can be used to fund this request. By a show of hands, the board approved the \$700.00 request. May Day will remain on the agenda until the event; Jana Fukada (or other May Day representative) was welcomed to attend future meetings.
- B. **Budget Requests for SY 11-12** – Deadline for requests is February 3rd. IRA will be responsible for requesting funds for the following events, depending on the calendar year that it falls on: Character Counts, Curriculum Fair and May Day. Once all requests are received and reviewed at the February 3rd board meeting, a survey will go out to the parents for prioritization.

VI) SCC Report was given by Sabine Thomas. Community member still has not been found, therefore the board voted to leave the member count as is. A group photo for the yearbook is scheduled for the next meeting on February 8th at 5:00 p.m.

VII) Grade Level / Resources Report

- A. **Grade 2** - Artist, Mr. Wall, will begin classes on January 25th. This grant will be for 8 sessions in Music and Dance.
- B. **Grade 3** - Still discussing May Day program, Chorus started, Art program starts on Monday and the parent activity will be on January 25th.
- C. **Grade 4** – Currently planning a Bishop Museum field trip.
- D. **Grade 5** – Starting module on the ecosystem. Mililani Middle School field trip is on January 14th. Decorated ornaments for a Christmas tree at a Tony Honda Dealership and received a monetary donation from them.
- E. **SpEd** – Returned to their J building rooms.
- F. **IRA**
 - a. **Library** – Geography Bee in on January 11th for Grade 5. Book Fair is February 7th – 11th flyers to go home this month, parent volunteers needed. Book Fair Parent Night in February 9th.
 - b. **P.E.** - Jump rope team starts for 4th and 5th grade on January 18th and for January 20th for 2nd and 3rd grade.
 - c. **Curriculum** – AIMS web testing is from January 5th – 31st, staff share out of data in February. Setting new coaching goals in Learning Teams this month. State training on new standards will be held January 20th. Tier 2 Reading tutoring started on January 4th.
- G. **Grade K** – No report.
- H. **Grade 1** – Daryl Fujino’s classroom is in renovation and new teacher Ms. Stacey Kelley has started for P9, replacing Gail Urabe who retired.

VIII) Student Council report was given by Norma Tansey. HI 5 recycling is this Friday, January 7th. Officers are planning for the February 11th Olaloa Dance with Mililani Uka Elementary being responsible for the publicity.

Student Council election process begins in February for the 4th graders. Forms will be out by February 4th to be returned by February 11th. Primary Election Candidate Lunch (February 16th), Primary Rally (February 28th 1p.m.cafeteria), General Election candidate lunch (March 4th), Banner Hanging (March 22nd) and General Election Rally (March 31st 1 p.m. cafeteria). Book Fair and Game night is on February 9th. A request was made for the board to assist in coordinating the dinner - bentos (instead of pizza). By a show of hands, the board approved the request.

IX) PCNC Report given by Norma Tansey. Mililani Uka Elementary's website is now running again with a different address - www.mililaniuka.org. Kindergarten Ginger Bread house event was successful – assistance by 3rd and 4th grade buddy partners and parent volunteers was appreciated. Another parent went through volunteer training and the Library is looking for additional volunteers. The next volunteer training will be on February 1st at 4 p.m. Chorus has 65 students from grades 3 – 5 and meeting on Mondays and Wednesdays. Military partners would like to help with Math tutoring/campus beautification and will be helping on March 1st for the Read Across America event.

X) Administration

- Renovations continue and are in the last cycle. Teachers are asked to look at their rooms closely and note what was missed. Administration is working with the contractors in making a punch list for each room and workers will be in the classrooms from 3 p.m. – 9 p.m. starting in D building to work through the list.
- Earlier in the school year a baseline AIMS test was done. AIMS testing started again and review of scores to determine if students and teachers are on task. Another test will be done at the end of the year to see if goals have been achieved.
- Character Counts track meet on April 12th with Mililani complex schools.

XI) Announcements

- Upcoming Hui Board Meetings Dates: Thursdays: 2/3, 3/3, 4/7 and 5/5 at 5:00 p.m. in the PCNC office.
Parents Welcome.

XII) Adjournment

Bess Morimoto thanked all those present and adjourned meeting at 6:38pm.

Respectfully Submitted,

Michelle Fehr, Recording Secretary
Hui O' Mililani Uka
SY 2010 -2011