

MINUTES OF THE HUI O MILILANI UKA

Mililani Uka PCNC Office

January 7, 2010

Board Members Present

Carylynd Cintron Ala - Treasurer, Melody Hayase - Recording Secretary, Shelly Sumile - Corresponding Secretary, Heather Fairbanks - Gr. K/1 rep., Jill Hirota - Gr. 2/3 rep., Denise M. Low - Gr. 4/5 rep., Jan Matsuura - IRA, and Megan McGeady - SpEd rep.

Board Members Absent

Gail Markovich ó Hui Vice President

Guests

Heather Wilhelm - Principal, Kawai Tao - Vice Principal, and Norma Tansey - PCNC

I) Call To Order

In the absence of Hui V.P. Gail Markovich, Hui recording secretary Melody Hayase called the meeting to order at 5:15 p.m. Hui President Candi Baker must step down as she no longer has a child attending Mililani Uka Elementary.

II) Minutes from December 3, 2009 were reviewed by all present and a correction was made to Shelly Sumile's name on page 3. Carylynd motioned to approve with corrections, motion seconded, motion carried by board.

III) Treasurer's Report

Hui treasurer Carylynd Cintron Ala went over her report which was passed out with the minutes and agenda at the beginning of the meeting. As of today the current balance in the Hui account is \$ 36,381.56. The invoices to be paid include the cost of filing the 2008 tax return; approx. cost \$300 dollars and Sally Foster at approx. \$300 for additional orders. Of this balance there were \$27,000 appropriated in the 2009/2010 budget and 15,318.42 was disbursed. There is an additional \$10,950 in appropriations leaving us with a working balance of \$24,831.56.

Program	Amount	Amount Requested & Disbursed	Balance of Appropriated Funds
Computer and Technology	\$ 3,000.00	\$ 3,000.00	
Library	\$ 2,500.00	\$ 2,000.00	
Part Time Teacher Position	\$ 9,400.00	\$ 9,400.00	
4 th Grade Hawaiian Studies	\$ 1,000.00		\$ 1,000.00
Grade 5 Funds	\$ 500.00		\$ 500.00
Kindergarten Funds	\$ 150.00		\$ 150.00
Grade 1 Funds	\$ 150.00	\$ 65.42	
Grade 3 Funds	\$ 150.00		\$ 150.00
Wellness Fair	\$ 150.00		\$ 150.00
Art To Go	\$ 7,500.00		\$ 7,500.00
General Excise Taxes	\$ 1,500.00		\$ 1,500.00
Hui Officers/Directors/Liability Insurance	\$ 1,000.00	\$ 853.00	
Total	\$ 27,000.00	\$ 15,318.42	\$ 10,950.00

Melody motioned to approve the treasurer's report, motion seconded, motion carried.

IV) Old Business

- A) Furlough Incentive Decision** was discussed and grades K, 1, and 3 reported that they would like a "treasure box" of tangible goodies for teachers to hand out at their discretion. Grades 4 and 5 would not like to participate in a furlough incentive program. SpEd will likely reward based on corresponding grade level.
- B) Shamrock Fundraiser** will run from Jan. 14 to Feb. 4 with pick-up on Wednesday, February 24, 2010 from 1:30 to 6:30 p.m. Sale will include pizza, Portuguese sausage, cinnamon bread, and pound cake (instead of previous year's brownie). Teacher assistance requested by the Hui for distribution of tickets and foods. A reminder for proper packet distribution and submission of payments will go out with classroom envelopes on Wednesday.
- C) Art to Go** was revisited with reports from grade levels. Grade K GLC Mr. Fujino is working with the Art to Go program director. Grade 3 will begin their ceramic project, ceramic tile trivets, with Ms. Tina Butler next week, Grade 2 will begin in February, and grades 4 and 5 declined Art to Go.
- D) Afterschool Tutoring** for grades 2 and 3 was discussed. The possibility of the Hui providing volunteer assistance in two of the three computer labs on Mondays and Tuesdays from 2:20-3:20 p.m. was discussed in depth. Ms. Vanessa Makimoto has expressed interest in tutoring for second graders because there is no Math Whizz and Kid Biz help after school for lower grade levels. Possibility of tutoring during Wednesday after school QUEST peer mentoring program was discussed for grades K and 1 as well. A Kid Biz and Math Whizz orientation would have to be devised for volunteers wishing to assist. Norma will post information on the [helphawaiischools](http://helphawaiischools.com) website.

V) New Business

- A) Craft Fair Funds** from Kamuela Productions December craft fair will be paid to the Hui due to new Parks and Recreation policy. All funds must be tracked in and out of the Hui account, and require the proper Request for funding/Reimbursement form in order to be released, and must be approved at the next board meeting. Heather Wilhelm said she was glad to know the funds were available to the school as needed, such as for immediate expenses, and funds may be requested prior to the next board meeting.
- B) Cyber-bullying Seminar Family Night, January 28 from 6 – 7:30 p.m.** will be held in the library for a more intimate setting. Retired HPD detective Chris Duque will speak and answer questions on the topic while children are entertained with magic and storytelling by boy scout Daniel who also assisted at the Hui Family Waiver Day Craft Day.
- C) Student Council Book Fair/Game Night, February 10 from 5:30-8:00 p.m.** will be held simultaneously in the library and cafeteria. Heather Wilhelm reminded all that there will be items stored in the cafeteria for the Uka garage sale to benefit the Mililani Public Library that Saturday. Norma requested, on behalf of the student council, that the Hui assist in presale of Papa John's pizza for the families in attendance. Melody motioned to fund pizza sales, salad, and drinks for the event, motion was seconded and carried by the board.

- VI) SCC Report** was given by Melody, who attended the SCC meeting on Jan. 5, 2010 as an alternate Hui representative because Carylynd Cintron Ala was unable to attend. Principal Heather Wilhelm passed out and reviewed the Academic and Financial Plans at the meeting, answered a few questions from the board, and Norma took a picture of all those present.

VII) Student Council Report was passed out and reviewed by PCNC Norma Tansey. They're busy planning their February game night. Student council elections for 2010-2011 will begin in February. December HI-5 raised \$146.82 with another collection to take place on Friday, Jan. 8. The SC officers will be attending the Complex Council's Dance at the Olaloa center on Thursday, February 11 with the theme "Love is in the Air."

VIII) PCNC Report was passed out at the beginning of the meeting. Norma Tansey reported that about 360 students and over 50 staff members were vaccinated against H1N1 on December 2, 2009. Mililani Uka brought home the third place trophy from the Mililani Complex Cross Country Meet on December 4. Fifth grade students Allyson Huh, Aina Racoma, and Isaiah Wallace took top honors at the 2009 Geography Bee. Norma thanked Hui members Shelly and Carylynd for selling cookbooks and Egret bags at the craft fair. Also, there were 13 new students and several new staff members since last month.

IX) Grade Level Reports

- A) Grade K** reported that their gingerbread house activity, some 2-stories high, was a success with 100% participation by grandparents, siblings, etc. The evaluation forms were reportedly difficult to keep track of and a different format will be discussed.
- B) Grade 1 had no report.**
- C) Grade 2** reported that they had a field trip to the aquarium and they were working on science this quarter.
- D) Grade 3** reported that they are excited to begin working with Ms. Butler on their art projects.
- E) Grade 4** reported that their McTeacher night was a success; they will be purchasing supplies for their ahupua'a boxes soon, and will be requesting reimbursement from the Hui when this is completed. Their Big Island trip counts are constantly changing due to economic reasons and students moving. Students will be publishing their Treasure Books.
- F) Grade 5** will be opening the computer lab from **7:10-7:35 a.m. for Kid Biz and Math Whizz beginning Monday, January 11, open only to fifth graders.**
- G) SpEd** reported that they would like to welcome their new grade 4/5 teacher Lindsey Low from Ohio.
- H) IRA** Jan Matsuura reported that Kristen Gibbs has replaced Ms. Ann Imamura as Uka's new QUEST teacher. **Promethean boards** were installed in 3 classrooms because the fourth could not be wall-mounted. Training at Uka will be on Jan. 19 including 12 individuals from Uka and 4 more from Iliahi. Lance Fujioka and Norma Tansey will be leading the **Jump rope Team** for grades 2-5 after school on Wednesdays and Thursdays.

X) Administration

Heather Wilhelm reported on the various programs and campus happenings.

- A)** Jessica Kaminaga, a new Kindergarten teacher from UH West Oahu, has replaced Mrs. Loughlin who is on maternity leave. She completed her student teaching at Mililani Mauka and Mililani Ike.
- B)** Renovations will begin in March, but there will be traffic and safety issues prior to that because of containers for disposal which will be placed behind the school by the end of January.
- C)** The Academic and Financial Plans were reviewed and approved at the SCC meeting, with about 1 million dollars less in the budget than the previous year. Around \$40,000 in expenses remain this year, including site licenses for online testing in 3 labs, 15 additional computers for a fourth computer lab, and consumables for the lower grade levels.

- D) The school will be able to retain current employees, maintain current equipment, but there is no funding for tutors or PPTs next year.
- E) Twelve individuals will complete several training sessions, at a cost of \$2-3,000.00 paid by the district, to use the new **Promethean Boards**. Each board comes with 32 handheld devices which the students may use to complete tests or surveys, which makes it truly interactive.

XI) Announcements

- Funds appropriated for SY 2009-2010 must be disbursed.
- **Budget proposals/requests for SY 2010-2011 are due to the Hui by Feb. 4, 2010** so that a parent survey may be sent out and processed prior to voting on the budget at the next General Membership Meeting.
- The next Hui O Mililani Uka board meeting will be at 5pm in the PCNC office on February 4, 2010.
- All meetings are open to the public. **Please submit items to the Hui for addition to the agenda at least 10 days prior to the meeting.**

XII) Adjournment

The meeting was adjourned at 6:20 p.m. by Melody Hayase.

Respectfully Submitted,

Melody K. Hayase
Recording Secretary

Shelly Sumile
Corresponding Secretary

Hui O Mililani Uka
SY 2009-2010