

**MINUTES OF THE HUI 'O MILILANI UKA**  
**MILILANI Uka PCNC Office**  
**March 4, 2010**

**Board Members Present**

Melody Hayase ó President, Carylynd Cintron Ala ó Treasurer , Shelly Sumile ó Corresponding Secretary, Michelle Fehr ó Recording Secretary, Heather Fairbanks ó Gr. K/1 rep., Jill Hirota ó Gr. 2/3 rep., Denise Low ó Gr. 4/5 rep., Megan McGeady - SpEd rep., Jan Matsuura ó IRA/TC

**Guests**

Heather Wilhelm ó Principal, Kawai Tao ó Vice Principal, Norma Tansey ó PCNC

**I) Call to Order**

Melody Hayase called meeting to order at 5:12 pm. Thanking the teachers and Administration for their help during the Shamrock fundraiser.

**II) Minutes from February 4, 2010** were reviewed by all present and no corrections were needed. Denise Low moved to approve minutes, motion seconded, motion carried by board.

**III) Treasurer's Report**

Hui Treasurer Carylynd Cintron Ala reminded the teachers that the monies approved for this 2009 - 2010 school year are still available for the Library, 4<sup>th</sup> grade Hawaiian studies, Kindergarten and 3<sup>rd</sup> Grade. The Art to Go Program is under budget, and the Hui is waiting for invoice from the Honolulu Academy of Arts, there will be a surplus of monies to be transferred to other needs. Jan Matsuura moved to approve the report, motion seconded, motion carried by board. Present working balance after budgeted items are paid out is \$42,423.48.

**IV) Old Business**

**A. Budget Request/ Fundraiser Survey** went out on Monday, 3/1/10. About 100 surveys have been returned so far. To date the top 4 budget requests were: Computers for lab, Money for teachers, Art program and Music teacher. The current top fundraisers were Sally Foster, Shamrock. We will have additional data at the next Hui meeting.

**B. Hui Car Wash at JN Chevrolet:** Sunday 3/28/10. Car wash time has been changed to 9 am ó 2 pm. We will need 15 ó 20 volunteers adult or high school teens to wash the cars. This is a **presale only!** Tickets will be given after payment is received.

**C. Spring Fling/Spring into Reading** to be held Thursday 4/22/10. Silent auction baskets could be from either classroom or grade level and the monies raised from the sale of the baskets would go straight back to that group. There has been no interest from the grades to do silent auction this year. It was suggested to connect the **"Raise a Reader"** program that will kick off on 3/8/10 to the Spring Fling and run it much like the RAP program by having Teacher and military volunteers and other possible special guests such as Miss Hawaii Raceen Wolford or Mrs. Waiheø to read to the children in small groups. Other possibilities included a book exchange and possibly a local author to do a book signing.

**D. Shamrock sales:** Last years contract guaranteed Mililani Uka \$14,000. Sales this year generated \$37,554, just under a 38% profit margin. Next years contract would have the products prices increased to \$6.00 per item vs. the \$5.50 per item. However, there is NO guarantee for the new contract. We would receive \$2.00 per item sold and should the profits for next year be the same as this year, we would receive \$12,000. All products would meet the nutritional guidelines for the coming year, if the pound cake we is changed to the Banana Mac Nut Bread.

**E. Art Project Update:** Two new third grade students will complete their tiles on Monday. The final 2<sup>nd</sup> grade class, Mrs. Hirota's we be held on Monday with 4 absent students joining her class to complete their clay dish. 4<sup>th</sup> grade received their clay today.

**F. Furlough Friday Incentive Boxes:** Incentive boxes were distributed to the classrooms in February. The Hui received a few coupons from Pizza Hut and is soliciting from other businesses. The Hui board will be getting more items as teachers inform the Hui that they need more supplies.

**G. Staff Appreciation Lunch: May 4, 2010** The Hui is looking into a Gr. K parent to possibly caterer and provide a healthy menu. The Hui will be soliciting donations of cash and desserts for that day. Hui would like to give the teachers prizes and gift cards.

## V) New Business

- A. **Jamba Juice Fundraiser Trial:** Tuesday 3/23/10 at 2:15pm. Unable to do trial before Spring Break due to availability of Jamba Juice staff. 2 top sellers Strawberries Wild and Orange Dream will be sold \$4.00 per drink with a 20% profit to the Hui. Flyers will be going home. It was suggested that we speak with the A+ program director to have their staff help those kids in A+. If trial goes well we may be able to do an all fruit drink at future fundraisers.
- B. **Hui board Nominations** for SY 2010-2011. Melody Hayase may be able to extend her role as President through the 1<sup>st</sup> semester, please spread the word for additional board members. There is currently an opening for Vice President.

## VI) SCC Report was given by Carylynd C. Ala, who attended the March 2, 2010 SCC meeting.

- A. The Wellness Policy Guidelines were discussed and it may be an opportunities to merge with fundraisers such as a Fun Run.
- B. Raise a Reader will kick off on March 8, 2010. It is a 2 month program to encourage reading by logging student minutes on the website trying to reach 100,000 minutes for Uka by May 31, 2010.

## VII) Student Council Report was passed out at the beginning of the meeting. Norma Tansey reported

- A. HI 5 Collection March 3, 2010 was \$56.00
- B. Student Council did a self evaluation of Family Game Night
  1. They need more games.
  2. Games for younger kids.
  3. More students vs. volunteers.
  4. Best game was Bingo and the kids liked the prizes.
- C. Student Council elections began. Speeches were given by the students, some more talented than others, they were all evaluated to help improve speeches and encourage the general election candidates.

## VIII) PCNC Report was passed out at the beginning of the meeting.

Norma Tansey reported Seven 84<sup>th</sup> Engineers read to PK ó 2<sup>nd</sup> Graders on March 2, 2010. They read and talked story with the students. Some discussed where they were from so that geography was discussed with the kids. The Engineers stated they enjoyed themselves and expressed an interest in coming back to read in the future. Mililani Middle school is holding a fundraiser for computers by selling pre-sold tickets to Wet & Wild for April 2, 2010. The Special Admission price is only \$27.00 and \$5.00 going to Mililani Middle School.

## IX) Grade Level Reports

- A. Grade K: 2 classes are done with the art project where they took transparent paper drawings and painted it in water colors with Ms Lani from the Honolulu Art Academy.
- B. Grade 1: Ms. Watanabe directed 1<sup>st</sup> graders as they performed at the Character Counts celebration at Town Center of Mililani.
- C. Grade 2: FT to Waikiki Aquarium. The kids were really involved, applying what they learned in class to what they saw at the Aquarium. Art projects began and Ms. Butler is very organized and helpful.
- D. Grade 3: Finished their tiles for Art and some went on to the Promethean Boards.
- E. Grade 4: Field Trip to Polynesian Cultural Center was fun and kids had a great time. The IMAX was on how the Polynesians came to Hawaii and it was a little graphic for small children. Big Island trip the last payment was today. They returned money to the Hui to be re-appropriated.
- F. Grade 5: requested money for banquet and Mother's day craft as was budgeted.
- G. Spec Ed.: No new report.
- H. IRA:
  1. Track tryouts are being held prior to break but the practice will start after Spring Break. There is a track meet on May 19, 2010 at Mililani High Stadium. The team will be selected next week. The Jump Rope team had success in double-dutch in all 4 grades, a possible demonstration at Spring Fling.
  2. Hawaii State Assessments runs March 29 ó April 13. Pen and paper assessment begins at Uka on March 30. Grades 3, 4 and 5 will be tested in reading and Math and Grade 4 will also be tested in science. Starting April 20 -26 the online field test will begin. All schools in DOE will participate however the online scores will not be counted. The week after Spring Break, practice on how to answer the online questions will begin. There are many tools the kids can use on the online tests such as highlighting, crossing out the answers they know are incorrect, etc. They have a one hour block for practice test. During the actual test all morning will be blocked for the test. There is no time limit and 3 labs will be used to schedule the testing.
  3. Quest nomination forms for K- Fourth grade will be available March 25 ó April 1. All nomination forms are due back by April 4<sup>th</sup>. Testing will be held in May.

4. Raise a Reader: Kristin Gibbs and Ginger Enomoto are planning events. Mililani was 1 of 10 communities in the nation to participate in this program. Parents will be logging reading minutes at home to the website. Our school goal is 100,000 minutes to be done from March 8 to May 31<sup>st</sup>. \$5,000 will be awarded to the top school library.

**X) Administration**

- A. Renovations have been moved back to after the HSA testing and will begin April 19. They hope to finish in Nov. 2010.
- B. No Summer School due to renovations.
- C. Fundraising of a Value Card that can be used here in Hawaii and on the mainland. Cost would be \$20.00.
- D. Playground Fund: Kawai Tao requests appropriation of funds for playground equipment. Suggestion of a 6 month CD to mature for playground request of \$10,000 - \$15,000 from Hui.

**XI) Vote on re-distribution of funds**

- A. Budget requests listed funds of \$100 per teacher. The board motioned to re-distribute funds now instead of waiting for next year. A vote was taken to disperse \$2800 for teacher supplies and \$180.00 for Gr. K dry erase boards. Melody Hayase moved to approve funds, motioned seconded, motion carried by board. Those teachers for the 2010 -2011 SY need to place a PO with Phyllis and attach receipt to get reimbursement.

**XII) Announcements**

The next Hui meeting is on Thursday, April 8, 2010. All meetings are open to the public.  
Thank you to all staff, teachers and administration for their help and support with the Shamrock fundraiser, distribution and late pick-up.

**XIII) Adjournment**

Melody Hayase thanked the Administration and teachers for communicating with the Hui. Meeting was adjourned at 6:42pm by Melody Hayase.

Respectfully Submitted,

Michelle Fehr, Recording Secretary  
Hui o Mililani Uka  
SY 2009 - 2010