

**Board Members Present**

Melody Hayase . President, Carylynd Cintron Ala . Treasurer, Shelly Sumile . Corresponding Secretary, Michelle Fehr . Recording Secretary, Rena Roybal - Alternate - Gr. k/1 rep., Jill Hirota . Gr. 2/3 rep., Denise Low . Gr. 4/5 rep., Megan McGeady . SpEd rep., Jan Matsuura . IRA/TC

**Guests**

Heather Wilhelm . Principal, Kawai Tao . Vice Principal, Ann Marie Smith . Parent, Kristin Gibbs . Quest teacher

**I) Call to Order**

Melody Hayase called meeting to order at 5:07pm. Thanking the administration and teachers for their help during the Jamba Juice fundraisers.

**II) Minutes for March 4, 2010** were reviewed by all present and a spelling correction was needed. Denise Low moved to approve minutes, motion seconded, motion carried by board.

**III) Treasurer's Report**

Hui Treasurer, Carylynd Cintron Ala, went over report which was passed out with the agenda and minutes at the beginning of the meeting. Reminder to teachers that the monies approved for this 2009 . 2010 school year are still available for the Library, Kindergarten, Gr.1 and Gr. 3. Fourth grade will be returning to the Hui, a surplus of \$880.00 from the Hawaiian studies program, to be redistributed. Present working balance after budgeted items are paid out is \$40,923.34. Jan Matsuura moved to approve the report, motion seconded, motion carried by board.

**IV) Old Business**

**A. Budget/Fundraiser Parent Survey Results**

1. Since the March meeting, funds for the Kindergarten dry erase boards were disbursed. The Computer and Technology program funds were also requested and disbursed.
2. It was discussed, the \$5000.00 surplus monies from this school year's Art to Go program will be redistributed and appropriated for the completion of the computer lab. Another \$5000.00 from 2010 -2011 school year budget will also go to completing the computer lab. Board unanimously moved to approved motion, motion carried by board.
3. Per Parent survey results the top ranking results were: completion of the computer lab, Art program for all grades, classroom supplies, music/chorus program, computer supplies, and library needs.

**B. Distribution of Funds Not Requested**

1. Reminder the Kindergarten and Gr. 3 funds are still available. Teachers need to submit their requests as soon as possible.

**C. Jamba Juice Fundraiser Update**

1. Support and sales for this fundraiser has been awesome! The first week 135 drinks were sold in less than 10 minutes. The second week 270 drinks were sold in 15 minutes. Unfortunately, during both sales many still wanted to purchase drinks but we had sold out. Also, the lower grades who are escorted to the A+ program during both sales were unable to purchase any drinks.
2. April 16, 2010 is our next fundraiser. There is a change in one of the flavors from Orange Dream Machine to, all fruit, Mega Mango and continuing with Strawberries Wild.
3. Due to the excitement and response to this fundraiser, several possible changes were discussed.
  - Possibly bringing extra for those in the A+ program.
  - Setting up an area in or outside the cafeteria for the A+ kids.
  - Having two Jamba Juice employees collecting funds.

- Placing the JPOs more strategically to help with the children rushing from the classrooms to get in line.

4. This fundraiser has been approved for 2010 . 2011 SY to be held on Fridays, to make it more accessible for those students that go to the computer lab on Tuesdays.
5. The Hui thanks Administration and Ms. Wendy for all their help during these past fundraisers.

#### **D. Spring Into Reading Event / General Membership Meeting Schedule**

1. The Hui thanked Kristin Gibbs for added time for the Hui's membership meeting.
2. Responses for bento orders and parent/student participation have been low. Door prizes are being gathered for this event. Possible prizes include books, 2 Quillows, gift certificates to Jamba Juice and Border and possible Maaco paint job. Mrs. Tao suggested a special prize drawing for those that have been participating in Raise a Reader on the Parents.com website. The child to bring in their printed copy of their logged reading minutes and they would be entered in the special drawing.

#### **E. Hui Board Nominations**

The Hui is still seeking nominations for the 2010 -2011 coming SY. Those teachers present were asked if they knew of any parents interested in serving on the Hui Board.

### **V) New Business**

#### **A. Budget for 2010 – 2011 School Year** report was passed out before meeting along with agenda and minutes.

- **Combination of teacher requests and parent surveys** resulted in appropriating this school years surplus fund for teacher's supplies, which has already been approved and disbursed. Completing the computer lab with \$5000.00 surplus and \$5000.00 from next year's budget. This was approved earlier in this meeting. Dry Erase boards for the Kindergarten classes which also have been approved and disbursed.
- **Based on the 2009 -2010 earnings** the Hui has a proposed working budget of \$26,150 - \$30,650 for the next school year.

#### **B. Fundraisers for 2010 – 2011 School Year**

- **Top fundraisers** per parent's survey were Shamrock, Sally Foster, Papa John's Pizza, Jamba Juice, Escript, Sticker/ Value card, Sweet Corn, Fall Fest, Turkey Trot and Family Portraits.
- **Great American Opportunities** will replace Sally Foster which is no longer available in Hawaii. This company sells similar products as Sally Foster such as the gift wrapping products; however, they also have a large online catalog store and a neighborhood value card. Uka's Hui will choose a main catalog, which will be in the order packets, and it will not be duplicated with other area schools.
- **Entertainment books** for \$30.00, pay out to school is on a scale of what is sold. They also have a neighborhood value card. It is available in a 16 or 32 sticker coupon card. These are 1 time use and both are for \$20.00. Incentives are 1 free book for all teachers that help with their classroom order tracking, and a buy 5 get 1 free book program. There is a one month notice to the company so books can be personalized and expiration dates adjusted depending on when the fundraiser is started.
- **Hui membership drive** was a suggestion for helping with the school needs. Possibly asking each family to pay a membership fee, yet to be determined, as an incentive they could possibly receive book bag tags for the Uka attending children and a value card.
- **Escrips** program has previously grossed about \$1000.00. Possibly setting up laptops at the General Membership meeting to promote this program, with the help of Jan Mastuura in setting up laptops in the cafeteria to help parents register. This would be helpful to increase payout since Safeway is our area grocery store and they are one of many participating merchants in the Escript program.
- **Family Portraits fundraiser** has been previously discussed and noted that the photographer would print a 10 x 13 family portrait for \$10.00 and 100% of this would go to school.
- **Yearbook** sales this year raised \$1000.00 for the Hui.

#### **C. Fall Fest**

- Previous years, Fall Fest has been successful in raising money for the individual grade levels. Administration stated there were a few dates being considered for the coming school year.

**VI) SCC Report** was given by Melody Hayase. Gr. 4 thanked Hui funding fee for Hawaiian studies speaker. Fifth grade thanked the Hui for helping with their yearend banquet to be held on May 24, 2010. The board learned that the teachers gave up 4 waiver days for the 2010 . 2011 school years. On May 4, 2010, the board will be treated to dinner at the meeting and doing a self evaluation. May 25, 2010 is the final SCC meeting will be to complete the yearly administration assessment.

**VII) Student Council Report** a copy of report was handed out prior to meeting.

- HI 5 collection for March was \$56.93.
- Hawaii Food bank/State of Hawaii collection will be held on Friday April 16, 2010 during student drop off.
- Student Council Election results for 2010 -2011 SY.

President -	Travis Afuso
Vice President -	Ariel Ducosin
Treasurer -	Aurora Naone
Secretary -	Bryson Arakaki
Historian -	Kayla-Nicole Tamayo
- Student Council discussed possible dates and ideas for %end of year celebration+narrowing the field to bowling at Wheeler or a picnic in Kuahelani park. Transportation is an issue to get students to Wheeler since there are no buses available.

**VIII) PCNC Report** was passed out prior to meeting. Melody Hayase gave report.

- Currently 12 individuals have signed up to attend the Red Cross Shelter/ Mass Care training team. Meeting to be held on April 15, 2010 at 6:30 pm.
- Spring into Reading (A Raise a Reader Event) forms have gone out. Please ask students to return the form and register the family to come for this great event. Registration and estimate count helps us to coordinate the readers.

**IX) Grade Level / Resources Report**

A. **Grade 5** teachers thank the Hui for the classroom funds for next year and really appreciates the support.

- Gr. 5 students thank the Hui for this year's funds of \$500.00. It will be used for the yearend banquet to be held on May 24, 2010 at the Pagoda and the Mother's Day basket weaving art activity which begins on April 26, 2010. This is the major art activity for the year and one the whole grade enjoys. Gr. 5 teachers are starting to plan the Banquet and field trip forms will be going out soon.
- HAS testing is going smoothly and the students are working really hard.
- Aloha assembly is quickly coming; this is a very special and final event for Gr. 5 students. Teachers are also actively working on this assembly.

B. **Grade 4** thanks the Hui for funding the supplies for different art projects and the Hawaiian studies program. Humans and the Environment presentation will be held on April 26, 2010.

- Starting of the Ahupua'a box projects. Monies donated were enough to purchase the boxes for the grade. They will be learning about the ahupua'a and will be working in groups of 3. Each person will be responsible for one section (uka, kula and kai) and a written report describing what is found there and the uses of the resources.
- Clay pinch pots. Grade 4 thanks the Hui for purchasing the clay and especially to Mrs. Ala and Ms. Tina Butler for cutting 1lb. blocks for each student. They hope to incorporate petroglyphs on the pots before glazing and firing. Carylynd C. Ala and Ms. Tina Butler offered to help to Gr. 4 with using the kiln . they need to just notify Mrs. Ala.
- Renovations to D building begin on May 3, 2010. Grade 4 will be relocated to J building and are scheduled to return to D building on May 17, 2010.
- Last minute prep for the Big Island trip scheduled for April 28-29, 2010.
- PSAs are being filmed to promote a healthy lifestyle and will be featured at the curriculum fair on May 5, 2010.

C. **Grade 3** has finished HSA testing.

D. **Grade 2** has finished the clay pot project and thanks the Hui for helping with the project.

- E. **Grade 1** No new report.
- F. **Kindergarten** finished the Art to Go project which the students enjoyed however the teachers did feel the project was not worth what the Hui paid. The teachers thought last year's project was much better.
- G. **SpEd** is still doing HAS testing. Will be starting the online testing soon after. Also, need to pack the classrooms and prepare for move for the renovation.
- H. **IRA**
  1. Movers have been hired by the contractors; however, they will not be moving any computer equipment. Custodians will be moving this and all other electrical and costly equipment.
    - Tech coordinator informed Jan Matsuura of a computer recycle drive at Leeward CC that would be held this weekend. All of the old hardware equipment is gone which included 30+ computers, 18 printers and 4 monitors.
    - With the completion of the computer lab, all other non-lab computers can be dispersed to the classrooms.
  2. Quest nominations forms are due tomorrow April 9, 2010. Testing starts next week and will last one month. A committee will be set up to evaluate the scores and the parents and students will be notified before the end of the year.
  3. Track meet to be held on entire 4<sup>th</sup> and 5<sup>th</sup> grade will be going meet to cheer on the track team.
  4. Curriculum Fair will be held from May 4<sup>th</sup> - 6<sup>th</sup> with Parent night on May 5<sup>th</sup> from 2:30pm - 4:30 pm / 5:30pm - 7:30pm.
  5. Online HSA testing begins on April 20, 2010. This is a field test and scores will not be counted. Next year's testing will completely be online.

### **X) Administration**

Thanked Hui for meeting the computer technology needs. Each 4<sup>th</sup> and 5<sup>th</sup> grade classroom will have 3 computers; Gr. 3 will have 2 computers in each class and the 2<sup>nd</sup> grade will be receiving the Mac books for each classroom. School will try to filter down the older computers to the 1<sup>st</sup> grade and Kindergarten classes to help with keyboarding skills. Administration attended a meeting today on the future use of the new iPads.

- Due to school renovations, there will be no summer school available. An increase of fliers will be going home with information on other summer programs for the students.
- SOAR program, used by the military families being relocated, will also be offered to parents to use during the summer break. It has homeschooling standards for all 50 states. Administration will be sending out the information in May from Gr. 2 on up.
- Possibly KidBiz will also be available to students during the summer.
- School Tools will once again be available this year. Parents are able to pre-buy school supplies through Uka and a percentage of sales coming to the school.

### **XI) Announcements**

- Shamrock fundraising winners received their classroom rewards today. E7 had chocolate sundaes and apple dippers and the Pre-K classes received all fruit ice pops.
- Hui General Membership Meeting is on April 22, 2010.
- Next Hui meeting will be at 5:00pm on May 13, 2010. All meetings are open to the public.

### **XII) Adjournment**

Melody Hayase thanked the Administration and teachers for all their help in the fundraisers. Meeting was adjourned at 6:55pm.

Respectfully Submitted,

Michelle Fehr, recording Secretary  
Hui ☺ Mililani Uka  
SY 2009 - 2010