

**Mililani Uka Elementary  
School Community Council Meeting Minutes  
Mililani Uka Library, Monday, September 12, 2011**

I. The meeting was called to order by Christina Vocalan, Chair, at 5:03 pm.

Members present: Christina Vocalan - Chair/Parent  
Ann Marie Smith - Co Chair/Parent  
Sabine Thomas - Secretary/HUI/Parent  
Heather Wilhelm - Principal  
Debbie Watanabe - Grade K/1 Representative  
Angeli Palompo - Grade 2/3 Representative  
Denise Low - Grade 4/5 Representative  
Pauline Kishimoto - IRA Representative  
Cindy Nichols - Community Representative  
Jewel Amrich and Lucia Mumma - Student Council

Guests: Kawai Tao - Vice Principal  
Norma Tansey - PCNC

Members absent: Frances Ancheta-Sampaga - Non-certificated

II. Minutes from the August 9, 2011 meeting were circulated, reviewed, and approved.

III. Agenda for September 12, 2011 was reviewed and approved.

IV. Role Group Reports:

- A. Heather Wilhelm reported on the upcoming safety week. The annual evacuation notices have been sent home to inform parents. She also mentioned that the teachers are working on the writing workshops. She then requested Mrs. Tao to comment on the playground improvement process. Mrs. Tao was happy to report that the playground at the J building should be operational by next week.
- B. Sabine Thomas reported on the success of the School Kine Cookies fundraiser and the cookie pick up day is September 21. The prize winners will be announced at the assembly on September 23. Everyone was reminded to encourage people to sign-up for eScrip. The HUI board is still looking for co-officers for all positions, except the president's.
- C. Mrs. Tansey reported on the 5<sup>th</sup> grade Star Party, which had 57% participation. 43 strongly agreed with the statement that the activity helped understand the benchmarks for science and the upcoming Camp Erdman experience.

The Rotary keiki vision screening for 3<sup>rd</sup> grade was commenced on September 7. Nine Rotarian and three parent volunteers helped process the students. An additional screening was recommended for 22 out of the 98 screened children.

To date 205 adults have been trained as volunteers. Seventy of those are returning volunteers from last year. Volunteers from the 84<sup>th</sup> Engineers are scheduled to come and read for Kindergarten and 1<sup>st</sup> Grade on September 23. 15 soldiers have agreed to participate in Get Moving-Get Fit. The Major General is scheduled to visit in December.

Two upcoming events on the calendar are school picture make-up on October 20<sup>th</sup> and the flu vaccination clinic on November 2<sup>nd</sup>.

- D. The student council reported that the officers learned great energizers and how to run meetings at the Complex Officer training on August 18. The complex officers are planning the annual Valentine dance for Oleloa residents on February 10. The officers assisted with the Uka class representative training on August 24. The September HI 5 collection earned \$178.74 and the school spirit results for September showed that 75% of Uka students wore red, 75% purple, and 95% blue on the designated spirit days; a detailed report was handed out.

Upcoming activities include the first after school full council meeting on September 14, the recognition assembly for responsibility on September 23, the completion of the permission forms for the homecoming parade on September 30, and the ongoing process of grade level committee brain storming for the Fall Fest games.

- E. The parent representative, Mrs. Smith, reported that parents were excited about Uka's fundraisers this year. She noted that positive comments regarding the reasonable prices and the good selection of the Believe catalogs were common. The Star Party was also positively mentioned. It was a great opportunity to meet other parents. Mrs. Smith wanted to thank the teachers and volunteers at the party for all their effort and hard work. On September 28 Moms-In-Touch will have a flag pole prayer for the school.
- F. Mrs. Nichols wanted to shout-out to the Uka teachers, especially the fifth grade teachers for preparing students for middle school. She said that the transition from elementary to the middle school was made easy by the projects the students had to complete in fifth grade.
- G. No Report from the non-certificated staff (absent).
- H. Mrs. Watanabe reported that the kindergarten teachers were happy about the turn-out of the kindergarten breakfast. They were also very happy about the four para-professional tutors that are available to them.

- I. Mrs. Palompo reported on second and third grade. For the second grade, she reported that the reading workshop was on August 23 and the writing workshop on September 12. The students are learning the KidBiz process and expectations for the first time in class, using non-fiction articles. They just finished the Level Set Test. The Ohia Productions for “Voices of the Rainforest” is set to perform for second and third grade on February 21.

Third grade had the Reading Workshop on August 22 and the Writing Traits Workshop on September 9. They have participated in the Rotary Club’s vision screening. The AIMS Web progress monitoring and pull-out tutoring has begun for students who need extra support in math. The students will have Discovery Ed Training on September 26. The third graders have a field trip to the Honouliuli Wildlife Refuge coming up on October 17 and 18. The classes will have to be split because the refuge can only accommodate 60 students at one time. The field trip is aligned perfectly with the UBD unit on the Wetlands and Animal Adaptations.

- J. Mrs. Low reported that the teachers of the fourth and fifth grades have been encouraging their students to sell School Kine Cookies and Believe Kids. On Thursday, the 4<sup>th</sup> grade students had a presentation done by Mr. Kagawa about bullying. He taught them strategies for dealing with bullies and what students can do when faced with such situations.

All fourth grade teachers will be taking a science course of the fall intersession to develop their science units. Thanks to the hard work of the resource teachers, the teachers were able to analyze data for the AIMS web and the students will be receiving tier two support.

Menchie’s was a success for the fifth grade fundraiser, thanks to everyone who bought some. The next fundraiser will be Panda Express; so, please support the fifth grade students and eat there between September 25 and October 9.

The Star Party was great. Both parents and students enjoyed themselves. Luckily, it was a clear night and the stars were bright.

For the Fall Fest, organization with the church is ongoing and it has been requested that there will not be a donation of candy this year. The sale of soybeans at the event is planned.

- K. Mrs. Kishimoto reported that three new computers have been placed in each fifth grade class; three computers for each third grade class will be placed next. The fourth graders will be using IXL math instead of Math Whizz this year. The second graders will be using the Math Whizz licenses; they did not have access to a math program last year.

Quest screening for new students has been completed. Quest services began August 30 with all students.

Learning teams with grade level teachers began on September 1. Teachers will focus on improving instructional practices. Recent workshop topics have been reading comprehension strategies and Six Traits of Writing.

Cross country practice is held after school on Tuesday and Thursdays from 2:25 to 3:10 pm for grades three, four, and five. The team will be selected next week.

Chorus practice will be held after school. Grades four and five will have practice on Mondays from 2:10 to 3:15. Grade three will have practice on Wednesdays from 12:25 to 1:30 pm.

The Library will be open during morning recess on Mondays, Tuesdays, and Fridays.

#### V. Old Business

- A. SCC Handbook By-law replacement:  
Handbooks were distributed with the revised 5 April 2011 Bylaws. Members were asked to review them at home.
- B. Complex SCC Training reminder that the training will be held on Wednesday, September 14 at Mililani High School starting at 5PM in the Library.

#### VI. New Business

- A. Review of SCC Self-Assessment. Mrs. Tansey handed copies of the May 2011 SCC self-assessment. After a brief discussion it was agreed upon that the SCC should use the assessment continuously through-out the year for improvement purposes. One item on the assessment requires group sharing and identification of goals or improvements that was not done last year. It was decided to add "Group Reflection" to the monthly agenda.

- VII. Group Reflection: Denise Low thanked our community representative, Mrs. Nichols for the positive encouragement of Uka's fifth grade standards. Mrs. Nichols thanked Mrs. Vocalan for running a quick meeting. Mrs. Thomas asked that minutes be sent back to her after editing for final review before posting.

#### VIII. Announcements

Next meeting: WEDNESDAY, October 12, 2011, 5:00 pm.

- IX. The meeting was adjourned at 5:50 pm.

Sabine Thomas  
SCC Secretary